

JOB ANNOUNCEMENT, FEBRUARY 1, 2018
ADMINISTRATOR
IDAHO BARLEY COMMISSION

The Idaho Barley Commission is seeking applications from qualified individuals for the position of Administrator. The position is located in either Boise, Idaho or Idaho Falls, Idaho. **Minimum requirements include:** Bachelor's Degree with minimum of five years experience in a related field, or minimum of 10 years experience with cereal grains. Applicants should demonstrate knowledge, skills and abilities in the following areas:

- Knowledge of the barley industry and Idaho agriculture in general.
- Experience independently managing an organization or association, with emphasis on personnel supervision, budgeting and board communications.
- Experience in stakeholder and public relations, with an emphasis on producer and industry outreach.
- Understanding of publicly funded agricultural research and ability to oversee research funding contracts.
- Understanding of both domestic and export agricultural marketing.
- Excellent oral and written communication skills, with focus on social media.
- Ability and willingness to travel in-state and out-of-state; travel obligations can be extensive at certain times of the year.

Salary for this position is negotiable, depending on qualifications. Applications should include a cover letter detailing qualifications in all of the stipulated areas above, resume and list of references or reference letters. Applications be submitted to Mr. Richard Garber, administrator@barley.idaho.gov and arrive no later than February 23, 2018. Applicants may find more details on the Administrator responsibilities on the IBC website at www.barley.idaho.gov.

The Idaho Barley Commission is an equal opportunity employer.